



Southern Lehigh School District

Board of School Directors Meeting

January 10, 2011

The first regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:33 p.m. on the above date (January 10, 2011) at Southern Lehigh High School, Center Valley, PA.

PRESENT: Eddinger, Dimmig, Gunkle, Hayes, McLoughlin, Miracle, Mohr, Quigley, Stelts

ABSENT: None

OTHERS: Liberati, Christman, Snell, Guerriere, Bartholomew, Kennedy, Takacs, Lewis, Jordan, Engler, Bergey, Covelle, Davidson, McGinty, Mickley, Harakal, and approximately 8 other members of the community.

OPENING PROCEDURES

Mr. Eddinger led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

MOVED BY Miracle and **2ND BY** Gunkle to approve the minutes of the December 6, 2010 meeting as copied and distributed to all Board members.

Minutes of
12/6/2010

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

VISITORS

CONSENT AGENDA

MOVED BY Miracle and **2ND BY** Quigley to approve the **CONSENT AGENDA** items as follows -

Approve the bills list dated January 10, 2011 showing paid bills in the amount of \$1,168,712.70 and bills to be paid in the amount of \$536,951.80 for a total amount of \$1,705,664.50 for the General Fund, and bills to be paid in the amount of \$552.86 for the Construction Fund, and bills to be paid in the amount of \$4,890.00 for the Capital Reserve Sinking Fund;

Approval of
Bills

Approve the Treasurer's Report and Investment Report for the months of November, 2010 and December, 2010;

Approve
Treasurer's
Report and
Investment
Report

Approve requests to issue 2010-2011 school property tax refunds as follows –

Elliott Nunez, Parcel ID# 22 642529950477 1, \$813.00

Matthew M. and Amanda E. Woodruff, Parcel ID# 13 641207648770 1, \$488.33;

Approve
requests to
issue 2010-
2011 school
property tax
refunds-
Nunez &
Woodruff

Approve the following Substitute Teacher for the 2010-2011 school year –

Sarah Sidor Citizenship 7-12;

Approve
Substitute
Teacher for
2010-2011
school year-
Sidor

Accept the resignation of the following staff -

Timothy Jansen, Special Education Teacher, Southern Lehigh Middle School, effective December 14, 2010 at the end of the business day with the recommendation by the Administration that it be approved subject to the conditions as discussed at the Executive Session of the Board held on December 6, 2010;

Accept
resignation-
Jansen

Approve a salary step adjustment for the following staff, effective February 1, 2011 -

Brenton Ditchcreek, Health, Physical Education and Driver Education Teacher, Southern Lehigh High School, from Bachelor's to *Bachelor's +15*

Approve
salary step
adjustment-
Ditchcreek

Cont. salary step
adjustment-
Schrader

Stephen Schrader, Health, Physical Education and Driver Education Teacher, Southern Lehigh High School, From Bachelor's +15 to *Bachelor's +30*;

Approve student
teacher
placements
(pending required
documentation)-
Felker, Hetrick,
Sauerzopf, Valk,
Walker

Approve the following student teacher placements (*pending receipt of required documentation*) -

Michael Felker, Mathematics, DeSales University, with *Louis Skrapits*, Southern Lehigh High School, from January 17, 2011 through April 22, 2011

Aaron Hetrick, Music Education, Moravian College, with *Benjamin Becker*, Southern Lehigh Intermediate School from January 18, 2011 to March 11, 2011 and *Douglas Bolasky*, Southern Lehigh High School from March 14, 2011 to April 29, 2011

Sarah Sauerzopf, Elementary Education, Alvernia University, with *Rebecca Bauer*, Southern Lehigh Intermediate School from March 13, 2011 through April 29, 2011

Elizabeth Valk, Elementary Education, DeSales University, with *Carol Horvath*, Liberty Bell Elementary School, from January 18, 2011 through March 4, 2011

Kevin Walker, Social Studies, DeSales University, with *Jennifer Wlodek*, Southern Lehigh High School, from January 17, 2011 through April 22, 2011;

Approve
substitute
support staff for
the 2010-2011
school year-
Michael, Phillips

Approve the following substitute support staff for the 2010-2011 school year -

Lori Michael, Substitute Custodian, at an hourly rate of \$13.11

Justin Phillips, Substitute Instructional Assistant, at an hourly rate of \$15.31;

Approve
retirement-Jacoby
and Knabb

Approve the retirement of the following staff -

Richard Jacoby, Head Custodian, Liberty Bell Elementary School, effective March 2, 2011. Mr. Jacoby has been an employee of the District for 27 years.

Vera Knabb, Secretary, Earned Income Tax Office, effective January 12, 2011. Mrs. Knabb has been an employee of the District for 31 years;

Accept
resignation-
Fortner, Howell

Accept the resignation of the following staff -

Jason Fortner, Instructional Assistant, Southern Lehigh Middle School, effective December 31, 2010 at the end of the business day.

Virginia Howell, Special Teacher (3 hour), Southern Lehigh Middle School, effective December 31, 2010 at the end of the business day;

Approve staff-
Sanchez,
Llewellyn

Approve the following staff -

Wilma Sanchez, Cafeteria Monitor, Liberty Bell Elementary School, at the hourly rate of \$9.45, effective January 11, 2011. Ms. Sanchez will fill the position due to the resignation of *Elaine Billings*.

Cynthia Llewellyn, Swim Bus Monitor, at an hourly rate of \$10.80, effective 2010-2011 school year to fill a vacant position;

Approve unpaid
leave-Browne

Approve unpaid leave of the following staff -

Judith Browne, Instructional Assistant, Southern Lehigh Intermediate School, January 14, 17, 18 and 19, 2011;

Approve coach
for the 2010-2011
school year-
(Yaiser) Edwards

Approve the following coach for the 2010-2011 school year -

Jennifer (Yaiser) Edwards Head Girls' Lacrosse \$5,400;

Approve
volunteer
coaches for the
2010-2011 school
year-Boyer
(pending required
documentation),
Deutsch, Geis,
Repyneck

Approve the following volunteer coaches for the 2010-2011 school year -

Ryan Boyer** Swimming

Joseph Deutsch Boys' Basketball

Geoffrey Geis Swimming

Troy Repyneck Girls' Basketball

** (*pending receipt of required documentation*);

Accept
resignation as
Social Studies
Subject Area
Leader, SLMS-Orr

Accept the resignation of Peter Orr as Social Studies Subject Area Leader, Southern Lehigh Middle School, effective January 3, 2011;

Approve the following student monitors for the 2010-2011 school year at an hourly rate of \$9.45 -

Christana Crivellaro

Jennie Cochenour

Stephanie Heffelfinger.

Approve student monitors for the 2010-2011 school year- Crivellaro, Cochenour, Heffelfinger

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Mr. Covelle, Mr. Davidson, Mr. McGinty and Mrs. Mickley reported on student and staff activities at the High School, Middle School, Intermediate School, and the elementary schools.

High School report –

- College financial aid night was January 6
- "Annie" will be the Spring musical this year

Middle School report –

- Mid-Term Examinations
 - a. January 12 – LA
 - b. January 14 – SS
 - c. January 18 – Rd/Research/WL
 - d. January 20 – Science
 - e. January 24 – Math
- December 10th – Winter Pep Rally
- December 13/14 – 8th grade LCTI visitations
- December 16th – Chorus/Orchestra Evening Concert
- December 17th – School Dance
- December 23rd - Chorus/Orchestra School Concert

Intermediate School report –

- Shortly before break students in 5th and 6th grades completed their second round of 4- sight assessments in math.
- The high school band, orchestra and chorus once again treated the Intermediate School to a holiday show on the day before break.
- Teachers continue to utilize the kitchen equipment at the IS to integrate concepts in measurement. Students produced holiday dog treats for shelters and brownies for human consumption.
- The staff held its annual holiday potluck breakfast which included the ghosts of Christmas past, present, and future to bid a fond farewell to Mrs. Frances Werkheiser who has retired from Southern Lehigh School District after 22 years of service.

Elementary schools –

- We are currently in the mid-year testing process. Math common assessments are being done on an on-going basis. Mid-year DIBELS and Early Literacy Assessment testing is taking place this week.
- The K-6 Science Adoption committee has started its work of curriculum and materials review. The first meeting was held on Jan. 6.
- We are preparing for the In-service Day on Jan 17. Teachers will participate in differentiated professional development activities in the morning, including updates in math, the state's Standards Aligned System and Common Cores, and PSSA updates. In the afternoon, teachers will participate in K-12 subject area meetings.
- Hopewell had visitors from Dieruff High School on Dec. 22. They visited with Mrs. Schafer's third grade class and presented information and a power point about their native countries...Syria, Vietnam, Mexico, Columbia, & China (10 students total). This is part of Mrs. Schafer's Circle of Friends activities that focuses on student diversity.

- Mrs. Filler, Hopewell’s cafeteria manager, was kind enough to look up Christmas cookie recipes and made cookies from our visiting countries.
- We invite the board to visit our elementary schools on Feb 2nd.

MOVED BY Miracle and **2ND BY** Stelts to approve elimination of the JV Softball Team and creation of a Junior High Softball Team for the 2010-2011 school year.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: None

Superintendent Liberati presented achievement awards to the building principals in attendance that were received from Pennsylvania Department of Education for Adequate Yearly Progress at the Southern Lehigh High and Middle Schools, Hopewell Elementary, Liberty Bell Elementary and Lower Milford Elementary School for two consecutive years, 2008-2009 and 2009-2010.

Note: Although all schools made AYP, the Intermediate School is now considered a new building and therefore, since it has not been in existence for two consecutive years it is not eligible for a Keystone Achievement.

BUSINESS AND FINANCE

MOVED BY Miracle and **2ND BY** Gunkle to approve Investment of Funds for the General Fund Budget.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: None

MOVED BY Miracle and **2ND BY** Gunkle to approve request to participate in State Contract # 4400004203 and authorization to execute documents that are necessary to utilize the previously mentioned State Contract with Comverge, Inc. which has received the COSTARS designation. Comverge, Inc. is a curtailment service provider who works with the electricity industry to ensure adequate power and prevent outages during unusual periods of demand. This contract permits the District to participate in the PJM Emergency Demand Response Program whereby the District agrees to a complete shutdown of all electric power in the event such a request is made by PJM Interconnection. The program has strict limitations on the hours and months when such a request can be made by PJM – generally summer hours when students are not in school. PJM Interconnection is a regional transmission organization that coordinates the movement of electricity in all or parts of 13 states and the District of Columbia. In return for the District’s commitment to such an energy curtailment, the District will receive between 85% and 88% of the revenue provided by PJM to Comverge, Inc. The projected revenue stream to the District from participation in this program during the upcoming three-year period is approximately \$218,000.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: None

SUPPORT SERVICES

PERSONNEL

MOVED BY Miracle and **2ND BY** Gunkle to approve the following staff (pending receipt of required documentation) -

Peter Slay, Long-term (Category E) Substitute School Psychologist, Liberty Bell Elementary School, at a salary of \$56,176 (pro-rated), Master’s +30, Step 13, contingent upon the childrearing leave of Michelle Conrad effective January 24, 2011 for the duration of the 2010-2011 school year.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: None

Approve elimination of the JV Softball Team and creation of a Junior High Softball Team for the 2010-2011 school year

Approve Investment of Funds for the General Fund Budget

Approve request to participate in State Contract # 4400004203 and authorization to execute documents that are necessary to utilize the previously mentioned State Contract with Comverge, Inc.

Approve staff (pending receipt of required documentation)- Slay

REPORTS

Budget & Finance Committee

Mr. Dimmig reported that at the December 7 meeting the committee looked at the impact of numerous budget scenarios involving cuts, use of fund balance and millage rates, but was unable to reach a consensus on the 2011-12 budget. He asked for Board direction, and there was Board discussion. It was decided that the Board will be canvassed for dates of availability for a Saturday Board retreat in January or February to work on the 2011-12 budget.

Superintendent's Report

Mr. Liberati reported that the Parkland Aquatic Club can no longer accommodate divers from the District swim team. For the remainder of the year, Coach Zettlemoyer from Liberty High School in Bethlehem will train the District's 6 female divers.

NEW BUSINESS

MOVED BY Miracle and **2ND BY** Stelts to approve the following obsolete policy be rescinded -

Approve obsolete policy be rescinded-#606.1

#606.1 Finances: Per Capita Tax Exoneration

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

MOVED BY Miracle and **2ND BY** Stelts to approve a first reading on revisions to the following existing policies -

Approve first reading on revisions to the existing policies- #333, #433, #533

#333 Administrative Employees: Professional Growth

#433 Professional Employees: Professional Growth

#533 Classified Employees: Professional Growth

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

VISITORS

ADJOURNMENT

ADJOURNMENT

MOVED BY Miracle and **2ND BY** Quigley to adjourn the meeting.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: None

The meeting was adjourned at 8:36 p.m.

ATTEST: _____ Board Secretary